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DELHI FINANCIAL CORPORATION
NEW DELHI

No. DFC/GAD/2018-19/ 2020 -

Dated: 19.06.2018

OFFICE ORDER

**Sub: Revision of delegation of powers under
Expenditure Regulations (Renotified)**

In exercise of powers vested in Regulation 2(e) and 4 of Expenditure Regulation (Renotified) dated 29.01.2009 and for smooth & efficient functioning of the Corporation, the undersigned is pleased to decide that all the powers vested with CGM as per Expenditure Regulation (Renotified) are hereby delegated to the officers as detailed below:-

- i) Manager (concerned Division) upto Rs.5,000/-
(As regards of BO, Chandigarh, this power of Manager will be exercised by the DM (BO)/Manager(BO) posted in Chandigarh. Further he/she will also be joint signatory along with Jr. Manager/Sr. Executive/Jr. Executive posted in Chandigarh for all types of payments upto Rs.25,000/- from our banks accounts at Chandigarh.
- ii) AGM (concerned Division) upto Rs.10,000/-
- iii) DGM (concerned Division) upto Rs.25,000/-
- iv) GM/CGM/ED upto Rs.1.00 lakh

Repair & maintenance – AMC and other contract will be awarded with the approval of CMD, however, the payment will be released by the concerned Manager/AGM/DGM/GM/ED as per the power delegated above.


As regards the expenditure under Stationary & Stores, the same will be incurred by Dy. General Manager (GAD) upto the limit of Rupees One Lakh in any financial year provided that the prior approval of the Executive Director has been obtained for the purchase of any article or articles of which the value or the total value exceeds ten thousand rupees in anyone instances. Any expenditure above the aforesaid limit of Rs. One Lakh (in a financial year) shall require the approval/sanction of the Executive Director in each case.

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As regards the medical expenses at present power for approval upto Rs.1.00 lakh is vested with the Chief General Manager (CGM) which has now been delegated to the officers as detailed hereunder:-

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|------|------------------------------|--------------------|
| i) | Manager (concerned division) | Upto Rs.10,000/- |
| ii) | AGM (concerned division) | Upto Rs.25,000/- |
| iii) | DGM (concerned division) | Upto Rs.35,000/- |
| iv) | GM/CGM/ED | upto Rs.1.00 Lakh |
| v) | MD/CMD | above Rs.1.00 lakh |

All other powers (except above) delegated in the Expenditure Regulations will remain unchanged. The approval of each financial expenditure including above are subject to prior checking of the proposal by Corporate Accounts Division.


(RENU SHARMA)
CMD

Copy to:-

1. All DGMs/AGMs/Managers/
2. B.O. Chandigarh
3. O.O. Register
4. Notice Board – H.Q. & B.O.
5. DM (IT) – for uploading on the website of the Corporation.
6. PS to ED – for favour of information