



Delhi Financial Corporation

(A Government undertaking)

37-38, D-Block, Janak Puri Institutional Area,

Pankha Road, New Delhi-110 058

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DFC/EDP/150/2013-14/

Dated : 26/12/2013

To

**Sub:- Inviting Quotations for Purchase of Original/genuine HP Printer
Toners/Cartridges & TVS/ Wipro Ribbons.**

Delhi Financial Corporation (A Govt. of Delhi undertaking) is an apex institution for providing financial assistance for development and promotion of industries (manufacturing/service sector) in National Capital Territory of Delhi and Union Territory of Chandigarh.

Delhi Financial Corporation (DFC) intends to purchase original & genuine new Printer Cartridges/Toners/Ribbons for its branded printer as per the list enclosed as Annexure-I. The quantity indicated against each item shows its quarterly consumption in the Corporation. Beyond the quantity specified in the enclosed list (Annexure-I), the Cartridges/Toners/Ribbons may be purchased on quarterly basis or as and when required (as per the requirements) on the contracted rates of the selected vendor & the selected vendor has to provide /deliver required no. of printer Cartridges/Toners/Ribbons etc. within 2-3 days of date of order. The validity of the rates quoted will be for one year from the date of selecting the vendor.

All the interested authorized vendors/suppliers of original & genuine printer Cartridges/Toners/Ribbons etc. of reputed brands are, therefore, requested to submit their sealed quotations along-with the company profile, clientele list, authorized valid certification of recognition/dealership of HP Co., etc. latest by 3.00 p.m on 17.01.2014 to The General Manager(EDP) at the Head Office of the Corporation. You may quote the price as per enclosed format. The proposal in sealed cover should be marked as "Quotation for purchase of Printer Cartridges/Toners/Ribbons". The sealed quotations will be opened on the same day i.e. 17.01.2014 at 3.30 p.m. before the Purchase Committee. All the bidders, who are interested, may also attend the meeting for the opening of quotations.

(VIKAS KR. DHINGRA)

Dy.Manager(EDP)

NOTE : The DFC reserves the right to reject any or all proposals at any stage without assigning any reason thereof.

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List of the items for which rates are to be given for the quantity/make/brand name mentioned against each item: -

S. No	Name of the items	Total Qty. required by DFC	Unit Rate (Rs.)	Taxes (Rs.)	Total cost inclusive of VAT & any other charges (Rs.)
1.	HP Printer Cartridge No. C3388A (88A Black) for HP Laserjet P1008 prinbter	14Nos.			
2	HP Printer Cartridge No.CB436A (36 A Black) for HP Laserjet P1505 printer	3 Nos.			
3.	HP Printer Cartridge No. C6615D (15D Black) for HP Deskjet 840C printer	20 Nos.			
4.	HP Printer Cartridge No.6625A (17 A Colour) for HP Deskjet 840C Printer	4 Nos.			
5.	HP Printer Cartridge No. 860 (black) for HP Photosmart 5288 printer	2 Nos.			
6.	HP Printer Cartridge No.861 (colour) for HP Photosmart 5288 printer	2 Nos.			
7.	HP Printer Cartridge No.CE278A (78 A Black) for HP Pro.Laserjet P1566 printe	15Nos.			
8.	Wipro Ribbon cartridge (circular disc type) For Wipro Printronix P1000 Line Matrix Network Printer	2 Nos.			
9.	TVS/Wipro Dot Matrix Printer Ribbon Cartridge for TVS/Wipro DMPs (24 pins, 132 Columns -High density)	4 Nos			
10.	Wipro Dot Matrix Printer Ribbon cartridge for Wipro LQ-540 DX DMPs (24 pins, 80 columns High density)	4Nos.			

GRAND TOTAL Rs. _____